

Librarian

Alma Sterling

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College Librarian

Career Objective: To serve as librarian at a junior or four-year college or university, participating fully in cultural activities of that institution.

Main Qualifications: Master of Library Science degree (with two summers of library experience) and Bachelor of Arts degree in English literature with minor in French literature.

Education: **Master of Library Science**, RANDALLS UNIVERSITY, June 1994. Course included college library internship during summers of 1992 and 1993.

Representative Courses

Foundations of Cataloging

Description

Codes and procedures of Dewey Decimal, Sears and Rue-La Plante, and Library of Congress Systems

Organization of the Modern Library

Use of the computer (AT&T) in managing the administrative services of the library

The Library as the Cultural Center of the Community

Review of the services of library to cultural communities with emphasis on university libraries

Summer Internships

Updated environmental literature used by students and industrial plants in area; two summers

Bachelor of Arts, MISSOURI TECHNICAL COLLEGE, June 1991, in English literature with minor in French literature. Course included thorough review of ancient and modern European literature and American literature, as well as intensive study of English and French masterpieces.

Experience: Three years of part-time and summer experience as library assistant in the FORT BENEDICT FREE PUBLIC LIBRARY keeping records, checking out books, and maintaining stacks, 1988-1990.

References: Full references will be supplied on request.